

# Coventry High School High School

## Student Parking Policies/Procedures

CHS does not advocate the driving of private vehicles by students to school. Transportation is provided for all students. Limited parking space and concern for student and staff safety, as well as security, necessitates that the following rules and regulations, and procedures be adhered. **It is understood that Coventry High School campus parking is a privilege and not a right.** Parking spaces are assigned on a first comes first serve basis.

**The parking lot is monitored by school administration and staff as well as the school resource officer. Disregarding parking policies may result in parking privileges being revoked.**

### Parking procedures

#### Registration of vehicles

- All Students who drive to school must register their vehicle with administration, as appropriate.
- Parking applications may be downloaded from the schools website and completed and returned to administration on the date that corresponds with students last name below

#### Display of Parking Hang Tag

- Must be displayed visibly hanging from the rear view mirror.
- Defacement, destruction, alteration, of the tag will result in the loss of parking privileges.
- Transferring a hang tag to another student or to a family vehicle not noted on the parking registration application will result in the loss of parking privileges.

#### Driving/Parking Responsibilities & Regulations

- Students must park in their assigned parking lot.
- Students may not go to their vehicles during school hours without permission from a building administrator.
- Students must use extreme caution when driving on campus. Speed limit is 10 mph
- Students using their vehicle as part of the vocational program must have prior written approval from Mrs. Ferguson or Mr. Hobin.
- Students who drive to school must maintain regular attendance. Coventry High School will not accept any transportation related excuses for being tardy or absent to school. Excessive tardiness to school will not be tolerated and may result in the loss of parking privileges.
- **SEARCH AND SEIZURE:** Permission to park in the CHS parking lot is granted subject to all rules and regulations of the school. By entering the parking lot, the person driving any vehicle is giving consent to a complete search of the vehicle by the school officials or police. If any person in the car other than the driver is the current custodian of the vehicle, consent to search is deemed given by the custodian also.

## **Disciplinary Consequences for driving/Parking violations**

The administration reserves the right to suspend or revoke parking privileges for repeated or serious disciplinary infractions due to having a vehicle on campus. **If your parking hanger is revoked for any reason, your vehicle is not permitted on campus.**

To encourage student awareness regarding the importance of appropriate and safe driving/parking behavior, the disciplinary consequences for given infractions are listed below in increasing increments. Additionally administrators reserve the right to conference or assign detention when appropriate.

### **Parking is permitted in the assigned designated parking lot.**

- a. Warning
- b. Parking is suspended for the remainder of the quarter (But not less than two weeks)
- c. Parking is suspended for the year

### **Vehicles without a parking pass are not permitted in the parking lots. Tag must be visible.**

- a. Warning
- b. Parking is suspended for the remainder of the quarter (But not less than two weeks)
- c. Parking is suspended for the year

### **Excessive speed or reckless driving is prohibited on school grounds.**

- a. Warning
- b. Parking is suspended for the remainder of the quarter (But not less than two weeks)
- c. Parking is suspended for the year

### **Students may not go to their vehicle without permission from a building administrator. This includes students leaving campus without permission.**

- a. Warning
- b. Parking is suspended for the remainder of the quarter (But not less than two weeks)
- c. Parking is suspended for the year

### **Students may not use ANY vehicle (regardless of ownership) to leave school grounds during school hours without administrative approval.**

- a. Warning
- b. Parking is suspended for the remainder of the quarter (But not less than two weeks)
- c. Parking is suspended for the year

### **Students must arrive to school on time for their first period class.**

- a. 5<sup>th</sup> Tardy: Parking is suspended for the remainder of the quarter (But not less than two weeks)
- b. 11<sup>th</sup> Tardy: Parking is revoked for the year.

### **Failure to report an accident on school grounds**

- a. Parking is suspended for the year

In order to receive a CHS parking permit, *WE MUST HAVE THE FOLLOWING:*

1. Filled out **Vehicle Registration form**.
2. Photocopy of driver's license.
3. Parent/Guardian and Student have read, signed and dated this form.

#### POLICIES & PROCEDURES

1. Eligible students will be issued a parking permit during registration or during the first week of school.
2. All vehicles must be registered through the school office and parking permit must be displayed visibly on the rear view mirror. Each vehicle a student may drive must be registered.
3. Vehicles must be parked properly in their assigned parking lot.
4. Students may not go to their vehicles during school without permission from an administrator.
5. Students should lock their vehicles and store personal belongings out of sight.
6. In case of a lost/stolen parking permit, student will report incident to office and must pay a \$10 replacement fee.
7. **SEARCH AND SEIZURE:** Permission to park in the CHS parking lot is granted subject to all rules and regulations of the school. By entering the parking lot, the person driving any vehicle is giving consent to a complete search of the vehicle by the school officials or police. If any person in the car other than the driver is the current custodian of the vehicle, consent to search is deemed given by the custodian also.
8. If a student uses motor vehicle improperly on school grounds, or parks illegally his or her parents will be notified and parking privileges will be revoked for up to the remainder of the school year.
9. Students who are habitual offenders of school rules due to parking and leaving campus without permission may have their parking privilege revoked.
10. After each quarter students can apply to reinstate their parking privileges at CHS.

**The student and parents understand that driving to school and parking on the Coventry High School campus is a privilege and not a right.** The student will drive safely and responsibly and will not violate any school rules concerning vehicle parking or operation of vehicle on campus. The student further understands that school officials have the right to revoke the driving and/or parking privilege to, from and on campus for violation of registration, driving, or parking infractions.

By signing below, both the student and his/her legal guardian state that they have read the Policies/Procedures set forth and further agree to abide by such.

\_\_\_\_\_  
STUDENT signature

\_\_\_\_\_  
PARENT signature

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**COVENTRY HIGH SCHOOL**  
**Student Parking Registration Form**

**Please Print**

Student Name: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Student's Cell: \_\_\_\_\_

Mom's Cell: \_\_\_\_\_

Dad's Cell: \_\_\_\_\_

Parent email address: \_\_\_\_\_

**Driver's Agreement:**

I certify that all the above information is correct. I have read the CHS Driving privileges and procedures and AGREE to abide by the regulations.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENTAL PERMISSION:**

I give my child/ward permission to drive to school. I have read and reviewed the CHS Driving privileges and procedures with my child and understand that my child (driver) shall abide by all rules established by the state of Rhode Island and Coventry Public Schools.

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

Make of Vehicle _____	Model _____
Year of Vehicle _____	Color(s) _____
License Plate Number _____	
Registered Owner _____	
Driver's Signature _____	Date _____

<b>OFFICE USE</b>		
Permit Number _____	ParkingLot _____	School year: _____
Date _____	Registered by _____	